

# Orleton and Richards Castle Neighbourhood Development Plan Steering Group:

Notes from a meeting at Orleton Village Hall,  
7.00 pm Monday 21 March 2016

**1. To note the attendance** at the meeting

**a) Members:** David Small, Chairman; Richard Jack; Mike Saunders; David English; and Richard Hewitt, Secretary/Treasurer.

**b) Apologies** for absence: Pauline Betteridge; Elizabeth Moran; and Peter Owen.

**c) In attendance:** Bill Bloxsome, Data Orchard; and Sebastian Bowen, Ward Cllr.

**2. Declarations of interest by members.** None.

**3.** To receive the **notes** of the meeting of 29 February 2016. The notes of the meeting were agreed unanimously.

**4. Correspondence.** The consultation on the proposed CIL was discussed. It was agreed to request clarification on the proposed CIL rates for the designated neighbourhood plan area.

**5. To receive reports from sub-groups meeting following the last meeting (if any)**

(The order of the reports will be determined in the meeting)

There have been no sub group meetings. There has been contact with Data Orchard in connection with the draft plan.

**6. Review response to land for development questionnaire, and other land that owners have informed the steering group may be available for potential development**

Appendix 2 is a summary of the housing site assessment process and outcome. Richard Jack and David Small will review Appendix 2 from the perspective of Orleton, and David English and Mike Saunders will do the same with regard to Richards Castle. Amendments and changes, if any, will be made via Data Orchard and highlighted at the next steering group meeting.

**7. Review draft neighbourhood development plan (Data Orchard draft), and agree actions required to complete first draft.**

The latest draft of the neighbourhood plan was reviewed. The availability of the land at Richards Castle highlighted for development was confirmed to the satisfaction of the steering group. There was a discussion about whether to include 'site q' adjacent to the school as land for development in the draft plan – it was agreed to remove site q. The extent of the site opposite the school (site p) will be defined by an extensive flood plan assessment carried out at the expense of the developer. Photos of Richards Castle will be provided to Data Orchard by David English.

A number of other amendments were agreed and included in the draft plan in real time by Bill Bloxsome, Data Orchard.

**8. New grant application**

The meeting noted the underspend of £488.00 on the Groundwork UK grant, for which the period for spending ended on 28 February 2016. The additional expense for maps and the Bio data report has been covered by the grant.

It was agreed to make a new grant application to support the development of the neighbourhood plan up to and including Regulation 16. Data Orchard agreed to provide a quotation to include a Consultation Statement and Basic Condition document, which will be used as the basis for the project plan.

**9. Matters for the next meeting**

Plan for Regulation 14 consultation.

**10. Date of next meeting(s)/ Close meeting.** The next meeting will be at 7pm, 11 April 2016 at Orleton Village Hall (subject to availability of the hall). The meeting closed at 9.03pm.